



Oracle iSupplier Portal

1 LANCE





Introduction to iSupplier

- iSupplier is a Collaborative application that will enhance communication between Lance and its suppliers by providing real-time information about procure-to-pay transactions.
- The iSupplier Portal is a secured web site and will only allow access to information relating to a supplier.



Why iSupplier Portal ?

- Closer and enhanced relationship with suppliers
- Viewed as integral part of supply chain
- Enhanced sharing of information between entities
- Sharing information more readily and electronically
- Built in supplier contracts and long term relationships
- Maximized interaction with supplier
- Electronic communication – iSupplier

- Show Suppliers a view of Purchase Orders
- View Receipts
- View On Time Performance
- View Invoices
- View Payments
- View Inventory details
- Supplier Profile Mgt – Supplier Details, Address Book
- View and Approve Pending Registrations
- Notifications – New Registration Requests



iSupplier Purchasing Features

- View supplier agreements of all blanket purchase orders and associated releases
- Acknowledge purchase orders and submit supporting comments
- Suppliers can submit online change requests, which are automatically routed for buyer approval
- View purchase orders with header, line, shipment and item details along with related invoices and receipts
- Download PDF version of POs and Releases
- View Purchase Order & Release history with revision details
- Manage contract deliverables



iSupplier Receiving Features

- View open delivery schedules
- Enter advance shipment notifications (ASN/ASBN) with attachments
- Upload spreadsheets to create multiple ASN/ASBNs
- View and cancel existing ASN/ASBNs
- View receipt history
- View returns and inspection results
- View overdue receipts
- View on-time delivery performance



iSP Invoicing & Payment Features

- Enter and view invoices with attachments
- Enter billing information with ASBNs
- View invoice status
- View payments received

- iSupplier portal allows Lance suppliers to:
 - View and Respond to Requests for Quotations
 - View Notifications
 - View and Work with Procurement Orders and History
 - View and Work with Delivery Schedules and Performance
 - View Forecast Schedules and Requirements
 - Maintain current Contact and Company information



Oracle iSupplier Portal Home Page

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

Search

Notifications

[Full List](#)

Subject	Date
LANCE INC - USA - Blanket Release 1004861-7_0	02-Aug-2008 13:45:56
LANCE INC - USA - Blanket Agreement 1004861_3	02-Aug-2008 13:43:29
LANCE INC - USA - Blanket Release 1004861-6_1	28-Jul-2008 20:30:50
Response to your change request for Blanket Release 1004861-6 fro...	28-Jul-2008 20:30:44
LANCE INC - USA - Blanket Release 1004861-5_0	28-Jul-2008 20:22:47

Full List – Allows you to view a complete list of your Notifications, Orders at a Glance and Shipments at a Glance.

Orders At A Glance

[Full List](#)

PO Number	Description	Order Date
1004861-7	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:45:49
1004861	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:43:23
1004861-6	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:30:42
1004861-5	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:22:42
1004861-4	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:20:20

Shipments At A Glance

Shipment Number	Shipment Date
1	02-Aug-2008 13:02:33

- [Forecast Schedules](#)
- Orders**
 - [Agreements](#)
 - [Purchase Orders](#)
 - [Purchase History](#)
- Shipments**
 - [Delivery Schedules](#)
 - [Overdue Receipts](#)
 - [Advance Shipment Notices](#)
- Receipts**
 - [Receipts](#)
 - [Returns](#)
 - [On-Time Performance](#)
- Invoices**
 - [Invoices](#)
- Payments**
 - [Payments](#)

Your Five most recent records

Notifications – Messages awaiting your review. View only / May require action.

Orders At a Glance – This section lists your most recent POs

Shipments At a Glance – This Section displays recent shipments

Each record is a hyperlink that will take you directly into detailed information

[Home](#) | [Orders](#) | [Shipments](#) | [Plan](#)



Oracle iSupplier Portal Home Page

ORACLE[®] iSupplier Portal Home Logout Preferences Help

Home Orders Shipments Planning Account Product Admin

Search

 PO Number
 Shipment Number
 Invoices
 Payments

Notif

Subject	Date
LANCE INC - USA - Blanket Release 1004861-7_0	02-Aug-2008 13:45:56
LANCE INC - USA - Blanket Agreement 1004861_3	02-Aug-2008 13:43:29
LANCE INC - USA - Blanket Release 1004861-6_1	28-Jul-2008 20:30:50
Response to your change request for Blanket Release 1004861-6 fro...	28-Jul-2008 20:30:44
LANCE INC - USA - Blanket Release 1004861-5_0	28-Jul-2008 20:22:47

Orders At A Glance

PO Number	Description	Order Date
1004861-7	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:45:49
1004861	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:43:23
1004861-6	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:30:42
1004861-5	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:22:42
1004861-4	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:20:20

Shipments At A Glance

Shipment Number	Shipment Date	Packing Slip
1	02-Aug-2008 13:02:33	

Home | Orders | Shipments | Planning | Account | Product | Admin |

Copyright (c) 2006, Oracle. All rights reserved.

Quick Search
Select a search type from the dropdown Arrow.
Your options are:
PO Number
Shipment Number
Invoices
Payments

Enter your search value. This value needs to be an exact match or you can use the percent sign (%) as a wildcard to assist you.
Click Go

Oracle iSupplier Portal Home Page

ORACLE iSupplier Portal

Home Logout Preferences Help

Home Orders Shipments Planning Account Product Admin

Search PO Number Go

PO Number
Shipment Number
Invoices
Payments

Notifications [Full List](#)

Subject	Date
LANCE INC - USA - Blanket Release 1004861-7_0	02-Aug-2008 13:45:56
LANCE INC - USA - Blanket Agreement 1004861_3	02-Aug-2008 13:43:29
LANCE INC - USA - Blanket Release 1004861-6_1	28-Jul-2008 20:30:50
Response to your change request for Blanket Release 1004861-6 fro...	28-Jul-2008 20:30:44
LANCE INC - USA - Blanket Release 1004861-5_0	28-Jul-2008 20:22:47

Orders At A Glance [Full List](#)

PO Number	Description	Order Date
1004861-7	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:45:49
1004861	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:43:23
1004861-6	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:30:42
1004861-5	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:22:42
1004861-4	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:20:20

Shipments At A Glance [Full List](#)

Shipment Number	Shipment Date	Packing Slip
1	02-Aug-2008 13:02:33	

Planning
Forecast Schedules
Orders
Agreements
Purchase Orders
Purchase History
Shipments
Delivery Schedules
Overdue Receipts
Advance Shipment Notices
Receipts
Receipts
Returns
On-Time Performance
Invoices

GLOBAL BUTTONS

At the top of each page within iSupplier are four hyperlinks:

Home – Returns you to the main portal where you can select another responsibility or application

Logout – Logs you out of the iSupplier portal

Preferences – Displays user-controlled preferences for language, date format, password, etc.

Help – Accesses the Help index page specific to the active application.



Oracle iSupplier Portal Home Page

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#)

[Orders](#)

[Shipments](#)

[Planning](#)

[Account](#)

[Product](#)

[Admin](#)

Search

Notifications

[Full List](#)

Subject	Date
LANCE INC - USA - Blanket Release 1004861-7, 0	02-Aug-2008 13:45:56
LANCE INC - USA - Blanket Agreement 1004861, 3	02-Aug-2008 13:43:29
LANCE INC - USA - Blanket Release 1004861-6, 1	28-Jul-2008 20:30:50
Response to your change request for Blanket Release 1004861-6 fro...	28-Jul-2008 20:30:44
LANCE INC - USA - Blanket Release 1004861-5, 0	28-Jul-2008 20:22:47

Orders At A Glance

[Full List](#)

PO Number	Description	Order Date
1004861-7	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:45:49
1004861	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:43:23
1004861-6	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:30:42
1004861-5	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:22:42
1004861-4	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:20:20

Shipments At A Glance

[Full List](#)

Shipment Number	Shipment Date	Packing Slip
1	02-Aug-2008 13:02:33	

- [Planning](#)
 - [Forecast Schedules](#)
- [Orders](#)
 - [Agreements](#)
 - [Purchase Orders](#)
 - [Purchase History](#)
- [Shipments](#)
 - [Delivery Schedules](#)
 - [Overdue Receipts](#)
 - [Advance Shipment Notices](#)
- [Receipts](#)
 - [Receipts](#)
 - [Returns](#)
 - [On-Time Performance](#)
- [Invoices](#)
 - [Invoices](#)
- [Payments](#)
 - [Payments](#)

QUICK LINKS

Provide a high-level diagram of the procure-to-pay flow. Click any link to navigate quickly and easily to specific areas in the iSupplier portal



Accessing the Orders Tab

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) **Orders** [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

[Purchase Orders](#) | [Work Orders](#) | [Agreements](#) | [Purchase History](#) | [RFQ](#) | [Deliverables](#) | [Timecards](#)

Purchase Orders

The Orders tab will allow you to access information on POs, BPAs & Releases. From this screen the supplier can review the detail of a specific PO and access additional information such as change orders, payments and receipts.

Export

Views

View: Last 25 Purchase Orders

Go

Advanced Search

Select Order: [Acknowledge](#) [Request Cancellation](#) [Request Changes](#) [View Change History](#)

Select	PO Number	Rev	Business Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	1004861-7	0	LANCE INC - USA	Blanket Release	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:45:49	Goel, Anurag	USD	2,458.00	Accepted	02-Aug-2008 00:00:00	
<input type="radio"/>	1004861	3	LANCE INC - USA	Blanket Agreement	ADM FLOUR CONTRACT #11013	02-Aug-2008 13:43:23	STANFIELD, JEFFREY S	USD		Open		
<input type="radio"/>	1004861-6	1	LANCE INC - USA	Blanket Release	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:30:42	Goel, Anurag	USD	769.40	Accepted		
<input type="radio"/>	1004861-5	0	LANCE INC - USA	Blanket Release	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:22:42	Goel, Anurag	USD	523.60	Accepted	28-Jul-2008 00:00:00	
<input type="radio"/>	1004861-4	0	LANCE INC - USA	Blanket Release	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:20:20	Goel, Anurag	USD	26,180.00	Accepted	29-Jul-2008 00:00:00	
<input type="radio"/>	1004861-3	0	LANCE INC - USA	Blanket Release	ADM FLOUR CONTRACT #11013	28-Jul-2008 20:17:28	Goel, Anurag	USD	2,618.00	Open		
<input type="radio"/>	1004861-1	0	LANCE INC - USA	Blanket Release	ADM FLOUR CONTRACT #11013	27-Jun-2008 15:48:25	MANIS, DEBORAH S	USD	9,424.80	Requires Acknowledgment	01-Jul-2008 00:00:00	
<input type="radio"/>	1004949	0	LANCE INC - USA	Blanket Agreement	Malted Barley price agreement	24-Jun-2008 14:13:08	MANIS, DEBORAH S	USD		Open		
<input type="radio"/>	1004867	0	LANCE INC - USA	Blanket Agreement	ADM FLOUR CONTRACT #12766	23-Jun-2008 17:09:52	STANFIELD, JEFFREY S	USD		Open		
<input type="radio"/>	1004864	0	LANCE INC - USA	Blanket Agreement	ADM FLOUR CONTRACT #12503	23-Jun-2008 16:55:04	STANFIELD, JEFFREY S	USD		Open		

Click on the hyperlink in the PO Number field and you can view the Order.

Select Order: [Acknowledge](#) [Request Cancellation](#) [Request Changes](#) [View Change History](#)



Acknowledge an Order

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) **[Orders](#)** [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

[Purchase Orders](#) | [Work Orders](#) | [Agreements](#) | [Purchase History](#) | [RFQ](#) | [Deliverables](#) | [Timecards](#)

Purchase Orders

[Export](#)

Views

View [Go](#)

[Advanced Search](#)

Select Order: [Acknowledge](#) [Request Cancellation](#) [Request Changes](#) [View Change History](#)

Select	PO Number	Rev	Business Unit	Document Type	Description	Order Date	Buyer	Currency	Amount	Status	Acknowledge By	Attachments
<input type="radio"/>	1004861-8	0	LANCE INC - USA	Blanket Release	ADM FLOUR CONTRACT #1013	12-Aug-2008 16:53:38	Goel, Anurag	USD	2,458.00	Requires Acknowledgment	12-Aug-2008 00:00:00	
<input type="radio"/>	1004861-7	0	LANCE INC - USA	Blanket Release	ADM FLOUR CONTRACT #1013	02-Aug-2008 13:45:49	Goel, Anurag	USD	2,458.00	Accepted	02-Aug-2008 00:00:00	



Acknowledge an Order

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

[Purchase Orders](#) | [Work Orders](#) | [Agreements](#) | [Purchase History](#) | [RFQ](#) | [Deliverables](#) | [Timecards](#)

[Orders: Purchase Orders](#) >

Acknowledge: Blanket Release : 1004861-8 Revision 0 (Total USD 2,458.00)

[Cancel](#) [Reject Entire Order](#) [Accept Entire Order](#) [Printable View](#) [View Change History](#) [Export](#) [Submit](#)

Order Information

General Information

Blanket Release **1004861-8**
Total **2,458.00 (USD)**
Supplier **ADM MILLING CO**
Supplier Site **CHARLOTTE 1**
Address **P O BOX 31155
CHARLOTTE, NC 282310000**
Buyer [Goel, Anurag](#)
Order Date **12-Aug-2008 16:53:38**
Description **ADM FLOUR CONTRACT
#11013**
Status **Requires Acknowledgment**
Note to Supplier
Organization **LANCE INC - USA**
Supplier Order Number
Attachments **None**

Terms and Conditions

Payment Terms **NET 30**
Carrier
FOB **DESTINATION**
Freight Terms **SHIP**
Shipping Control

Bill-To Address

Bill-To Address **ACCOUNTS PAYABLE
PO BOX 32368
CHARLOTTE, NC 28232-2368**

Ship-To Address

Ship-To Address **8600 SOUTH BLVD.
CHARLOTTE, NC 28273**

Related Information

[Receipts](#)
[Invoices](#)
[Payments](#)

PO Details

TIP Click on the Show link to view shipment details of a line. To split a line into multiple delivery dates, click the split line icon of the desired row and then make changes.

[Show All](#) [Hide All](#)

Details	Line	Type	Item	Job	Description	UOM	Quantity	Price(USD)	Amount(USD)	Supplier Item	Contractor Name	Status	Reason	Supplier Config ID	Attachments
Show	1	Goods	200206		FLOUR ALL PURPOSE	POUND			2,458.00	717015					

Additional Change Requests

If you need to submit more changes in addition to those that have been submitted above, you can specify them here

[Cancel](#) [Reject Entire Order](#) [Accept Entire Order](#) [Printable View](#) [View Change History](#) [Export](#) [Submit](#)

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)



Acknowledge an Order

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

[Purchase Orders](#) | [Work Orders](#) | [Agreements](#) | [Purchase History](#) | [RFQ](#) | [Deliverables](#) | [Timecards](#)

[Orders: Purchase Orders](#) > [Change Purchase Order](#) >

Acknowledge Purchase Order 1004861-8

Description **ADM FLOUR CONTRACT #11013**

Currency **USD**

Amount **2,458.00**

Order Date **12-Aug-2008 16:53:38**

Action **Accept**

Note to Buyer

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

[Purchase Orders](#) | [Work Orders](#) | [Agreements](#) | [Purchase History](#) | [RFQ](#) | [Deliverables](#) | [Timecards](#)

PO Acknowledgment Confirmation

Purchase Order 1004861-8 has been Acknowledged.

[Return to Purchase Order Summary](#)

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)



Acknowledge an Order

ORACLE iSupplier Portal

Home Orders

Search PO Number Go

Notifications

Full List

Subject	Date
Blanket Release 1004861-8, 0 has been Accepted by ADM MILLING CO.	12-Aug-2008 17:08:27
Blanket Release 1004861-8 for ADM MILLING CO has been approved	12-Aug-2008 16:53:39
Blanket Release 1004861-7 for ADM MILLING CO has been approved	02-Aug-2008 13:45:49
Blanket Purchase Agreement 1004861 for ADM MILLING CO has been approved	02-Aug-2008 13:43:23
Blanket Release 1004861-6 for ADM MILLING CO has been approved	28-Jul-2008 20:30:43

Buyer View of Order Acknowledgement

ORACLE iSupplier Portal

Home Logout Preferences Help

Home Orders Shipments Planning Account Product Admin

Information

This notification does not require a response.

Blanket Release 1004861-8, 0 has been Accepted by ADM MILLING CO.

OK Request Information

From: SUPPLIER2
To: Goel, Anurag
Sent: 12-Aug-2008 17:08:27
ID: 84984

Blanket Release 1004861-8, 0 has been Accepted.

Supplier Name : ADM MILLING CO

Comments : We will deliver Flour to Lance as per order. We accept this order.

[Return to Worklist](#)

OK Request Information

Display next notification after my response

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)



Linking to an Order

Blanket Release : 1004861-7 Revision 0 (Total USD 2,458.00)

[Request Cancellation](#) [Request Changes](#) [Printable View](#) [View Change History](#) [Export](#)

Order Information

General Information

Blanket Release **1004861-7**
 Total **2,458.00 (USD)**
 Supplier **ADM MILLING CO**
 Supplier Site **CHARLOTTE 1**
 Address **P O BOX 31155**
CHARLOTTE, NC 282310000
 Buyer [Goel, Anurag](#)
 Order Date **02-Aug-2008 13:45:49**
 Description **ADM FLOUR CONTRACT #11013**
 Status **Accepted**
 Reason
 Note to Supplier
 Organization **LANCE INC - USA**
 Supplier Order Number
 Attachments **None**

Terms and Conditions

Payment Terms **NET 30**
 Carrier
 FOB **DESTINATION**
 Freight Terms **SHIP**
 Shipping Control

Bill-To Address

Bill-To Address **ACCOUNTS PA**
PO BOX 32368
CHARLOTTE, N

Ship-To Address

Ship-To Address **8600 SOUTH B**
CHARLOTTE, I

Related Information

[Receipts](#)
[Invoices](#)
[Payments](#)

PO Details

TIP Click on the Show link to view shipment details of a line.

- Indicates new values
- Indicates cancellation request

[Show All](#) [Hide All](#)

Details	Line	Type	Item	Job	Supplier Item	Description	UOM	Quantity	Price(USD)	Amount(USD)	Contractor Name	Status	Reason	Attachments
Show	1	Goods	200206		717015	FLOUR ALL PURPOSE	POUND			2,458.00				

[Request Cancellation](#) [Request Changes](#) [Printable View](#) [View Change History](#) [Export](#)



Advanced Search

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

[Purchase Orders](#) | [Work Orders](#) | [Agreements](#) | [Purchase History](#) | [RFQ](#) | [Deliverables](#) | [Timecards](#)

[Orders: Agreements](#) >

Blanket Agreement: 1004861 Revision: 3

PO Number [1004861](#)
Revision [3](#)
Description **ADM FLOUR CONTRACT #11013**
Currency **USD**
Amount Released **41,973.80**
Global **No**
Effective End Date **31-Jul-2009**

Approved Date **02-Aug-2008 13:43:23**
Supplier **ADM MILLING CO**
Buyer [STANFIELD, JEFFREY S](#)
Amount Agreed
Status **Open**
Effective Start Date **10-Apr-2008**

Advanced Search

The Advanced Search feature allows you to build complex search queries with multiple search criteria. This allows you to bring back multiple orders meeting your criteria.

Releases

PO Number	Revision	Status	Order Date	Currency	Amount	Receipts
1004861-1	0	Approved	27-Jun-2008 14:57:59	USD	9,424.80	
1004861-3	0	Approved	28-Jul-2008 20:17:22	USD	2,618.00	
1004861-4	0	Approved	28-Jul-2008 20:19:50	USD	26,180.00	
1004861-5	0	Approved	28-Jul-2008 20:22:17	USD	523.60	
1004861-6	1	Approved	28-Jul-2008 20:26:28	USD	769.40	
1004861-7	0	Approved	02-Aug-2008 13:44:16	USD	2,458.00	

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#)



Accessing the Shipments Tab

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) **Shipments** [Planning](#) [Account](#) [Product](#) [Admin](#)

[Delivery Schedules](#) | [Shipment Notices](#) | [Shipment Schedules](#) | [Receipts](#) | [Returns](#) | [Overdue Receipts](#) | [On-Time Performance](#) | [Quality](#)

Delivery Schedules

Export

Simple Search

Please enter your search criteria and select the "Go" button to see the result. Note that the search is case insensitive.

[Advanced Search](#)

Organization  PO Number

Supplier Item  Item Description

Due Date  Ship-To Location

Item Number 

SHIPMENTS

The Shipments tab enables you to view your existing shipments. Using the shipping features in iSupplier you can create or cancel shipment notices as well as view shipment delivery schedules and overdue shipment receipts.

Organization	PO Number	Supplier Item	Item Description	UOM	Quantity Ordered	Quantity Received	Ship-To Location	Carrier	Item Number	Supplier Config ID	Supplier	Supplier Location	Due Date
LANCE INC - USA	1004861-7	717015	FLOUR ALL PURPOSE POUND		10000	0	MAIN WAREHOUSE		200206		ADM MILLING CO	CHARLOTTE 1	02-Aug-2008 00:00:00
LANCE INC - USA	1004861-6		FLOUR ALL PURPOSE POUND 100LB BAG		500	0	MAIN WAREHOUSE		200088		ADM MILLING CO	CHARLOTTE 1	30-Jul-2008 00:00:00
LANCE INC - USA	1004861-6	717015	FLOUR ALL PURPOSE POUND		1000	0	MAIN WAREHOUSE		200206		ADM MILLING CO	CHARLOTTE 1	28-Jul-2008 00:00:00
LANCE INC - USA	1004861-6		FLOUR ALL PURPOSE POUND 100LB BAG		1500	0	MAIN WAREHOUSE		200088		ADM MILLING CO	CHARLOTTE 1	28-Jul-2008 00:00:00
LANCE INC - USA	1004861-5		FLOUR ALL PURPOSE POUND 100LB BAG		2000	0	MAIN WAREHOUSE		200088		ADM MILLING CO	CHARLOTTE 1	28-Jul-2008 00:00:00
LANCE INC - USA	1004861-4		FLOUR ALL PURPOSE POUND 100LB BAG		100000	0	MAIN WAREHOUSE		200088		ADM MILLING CO	CHARLOTTE 1	28-Jul-2008 00:00:00
LANCE INC - USA	1004861-3		FLOUR ALL PURPOSE POUND 100LB BAG		10000	0	MAIN WAREHOUSE		200088		ADM	CHARLOTTE 1	28-Jul-2008 00:00:00
LANCE INC - USA	1004861-1		FLOUR ALL PURPOSE POUND 100LB BAG		36000	0	MAIN WAREHOUSE						02-Aug-2008 00:00:00

Delivery Schedules – Provides an overview of deliveries (future and past due) and purchase orders where there is an outstanding balance (either nothing has been received or there is a balance yet to be received).

Export

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#)



Shipments Overview

ORACLE[®] iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#)

[Orders](#)

[Shipments](#)

[Planning](#)

[Account](#)

[Sourcing](#)

[Admin](#)

[Delivery Schedules](#) | [Shipment Notices](#) | [Shipment Schedules](#) | [Receipts](#) | [Returns](#) | [Overdue Receipts](#) | [On-Time Performance](#)

SHIPMENTS SUBTAB REVIEW

Delivery Schedules – Provides an overview of deliveries (future and past due) and purchase orders where there is an outstanding balance (either nothing has been received or there is a balance yet to be received).

Shipment Notices – Manage your shipments to Lance. Create ASN information

Shipment Schedules – View upcoming shipments based on Lance manufacturing plan and schedule.

Receipts - View details on all of the receipts. In addition, you can view defects if your items require inspection at receiving.

Returns – View RMA information. The link ties together the receipt, order number, RMA number and reason for returning.

Overdue Receipts - Review metrics on receipts which are past the Promised Delivery Date indicated on the purchase order to determine which deliveries are priorities.

On-Time Performance - Provides an overview of all shipments indicating whether they were early, late, etc. so you can gauge your performance.



Shipment Notices

ORACLE[®] iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#)

[Orders](#)

[Shipments](#)

[Planning](#)

[Account](#)

[Sourcing](#)

[Admin](#)

[Delivery Schedules](#) | **[Shipment Notices](#)** | [Shipment Schedules](#) | [Receipts](#) | [Returns](#) | [Overdue Receipts](#) | [On-Time Performance](#)

Shipment Notices

[Create Advance Shipment Notices](#)

[Upload Advance Shipment and Billing Notices](#)

[View / Cancel Advance Shipment and Billing Notices](#)

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Sourcing](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)

ADVANCE SHIPMENT NOTICES

Use iSupplier to enter Advance Shipment Notices (ASNs) to alert Lance of upcoming deliveries.



Create an ASN

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) **[Shipments](#)** [Planning](#) [Account](#) [Product](#) [Admin](#)

[Delivery Schedules](#) | [Shipment Notices](#) | [Shipment Schedules](#) | [Receipts](#) | [Returns](#) | [Overdue Receipts](#) | [On-Time Performance](#) | [Quality](#)

[Shipments](#): [Shipment Notices](#) >

Create Advance Shipment Notice

Views

View

Select PO Shipments:

[Select All](#) | [Select None](#)

Select	PO Number	Line	Shipment	Supplier Item	Item Description	Due Date Δ	Quantity Ordered	Quantity Received	UOM	Ship-To Location	Organization Name
<input type="checkbox"/>	1004861-1	2	1		FLOUR ALL PURPOSE 100LB BAG	14-Jul-2008 00:00:00	36000	0	POUND	MAIN WAREHOUSE	LANCE INC - USA
<input checked="" type="checkbox"/>	1004861-6	1	1	717015	FLOUR ALL PURPOSE	28-Jul-2008 00:00:00	1000	0	POUND	MAIN WAREHOUSE	LANCE INC - USA
<input type="checkbox"/>	1004861-3	2	1		FLOUR ALL PURPOSE 100LB BAG	28-Jul-2008 00:00:00	10000	0	POUND	MAIN WAREHOUSE	LANCE INC - USA
<input type="checkbox"/>	1004861-6	2	2		FLOUR ALL PURPOSE 100LB BAG	28-Jul-2008 00:00:00	1500	0	POUND	MAIN WAREHOUSE	LANCE INC - USA
<input type="checkbox"/>	1004861-4	2	1		FLOUR ALL PURPOSE 100LB BAG	28-Jul-2008 00:00:00	100000	0	POUND	MAIN WAREHOUSE	LANCE INC - USA
<input type="checkbox"/>	1004861-5	2	1		FLOUR ALL PURPOSE 100LB BAG	28-Jul-2008 00:00:00	2000	0	POUND	MAIN WAREHOUSE	LANCE INC - USA
<input type="checkbox"/>	1004861-6	2	3		FLOUR ALL PURPOSE 100LB BAG	30-Jul-2008 00:00:00	500	0	POUND	MAIN WAREHOUSE	LANCE INC - USA
<input type="checkbox"/>	1004861-7	1	1	717015	FLOUR ALL PURPOSE	02-Aug-2008 00:00:00	10000	0	POUND	MAIN WAREHOUSE	LANCE INC - USA

CREATE ADVANCE SHIPMENT NOTICE

Navigate: Shipments tab, Shipment Notices

- 1 Click the [Create Advance Shipment Notice](#) link
- 2 Click the checkbox next to each of the Purchase Orders you want to include in a Shipment
- 3 Click the "Add to Shipment Notice" button



Create an ASN

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

[Delivery Schedules](#) | [Shipment Notices](#) | [Shipment Schedules](#) | [Receipts](#) | [Returns](#) | [Overdue Receipts](#) | [On-Time Performance](#) | [Quality](#)

Create Advance Shipment Notice

[Cancel](#) [Add Shipments](#) [Preview](#) [Submit](#)

[Shipment Header](#) [Shipment Lines](#)

Shipment Line Defaults

Enter Shipment Line Defaults and click Default to All Lines to copy to all shipment lines.

Packing Slip	<input type="text"/>	Container Number	<input type="text"/>
Country Of Origin	<input type="text"/>	Truck Number	<input type="text"/>
Bar Code Label	<input type="text"/>	Comments	<input type="text"/>
Default to All Lines			

Shipments in Advance Shipment Notice

[Show All Details](#) | [Hide All Details](#)

Details	PO Number	Line	Shipment	Supplier Item	Item Description	Due Date	Quantity Ordered	Quantity Received	UOM	Quantity Shipped	Ship-To Location	LPN/Lot/Serial	Add Attachments	Split	Remove
Show	1004861-7	1		717015	FLOUR ALL PURPOSE	02-Aug-2008 00:00:00	10000	200	POUND	1000	MAIN WAREHOUSE		+		
Show	1004861-7	1		717015	FLOUR ALL PURPOSE	02-Aug-2008 00:00:00	10000	200	POUND	0	MAIN WAREHOUSE		+		

CREATE ADVANCE SHIPMENT NOTICE (con't)

4. Enter the Quantity Shipped
5. If all lines in the shipment will have the same Packing Slip, enter it into Shipment Line Defaults Packing Slip field and Click Default to All Lines
OR
Enter Packing Slip in the details of each PO Number/Line
6. Click the [Shipment Header](#) tab

[Shipment Header](#) [Shipment Lines](#)

[Cancel](#) [Add Shipments](#) [Preview](#) [Submit](#)

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)



Create an ASN

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

[Delivery Schedules](#) | [Shipment Notices](#) | [Shipment Schedules](#) | [Receipts](#) | [Returns](#) | [Overdue Receipts](#) | [On-Time Performance](#) | [Quality](#)

Create Advance Shipment Notice

[Cancel](#) [Add Shipments](#) [Preview](#) [Submit](#)

[Shipment Header](#) [Shipment Lines](#)

Shipment Information

* Indicates required field

* Shipment Number

* Shipment Date

* Expected Receipt Date

Note: Shipment Date cannot be later than today

Example: 11-Aug-2008 20:02:42

Freight Information

Freight Terms	<input type="text"/>	Number of Containers	<input type="text"/>
Freight Carrier	<input type="text"/>	Waybill/Airbill Number	<input type="text"/>
Bill of Lading	<input type="text"/>	Packaging Code	<input type="text"/>
Packing Slip	<input type="text"/>	Tar Weight	<input type="text"/>
Special Handling Code	<input type="text"/>	Net Weight	<input type="text"/>
Tar Weight UOM	<input type="text"/>	Comments	<input type="text"/>
Net Weight UOM	<input type="text"/>		

CREATE ADVANCE SHIPMENT NOTICE (con't)

7. Enter Shipment Number, Shipment Date, and Expected Receipt Date. These are required fields.
8. Complete Freight Information as it is available
9. Click Submit to transmit the ASN to Lance.

[Shipment Header](#) [Shipment Lines](#)

[Cancel](#) [Add Shipments](#) [Preview](#) [Submit](#)

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)



ASN Generated

Advance Shipment Notice Confirmation

Your Advance Shipment Notice SHIP 100 has been submitted.

Supplier submits ASN

[Return to Advance Shipment Notices](#)


View Advance Shipment Notices


[Export](#)


Simple Search

To search, please enter at least one of the following search criteria: Shipment Number, Supplier

[Advanced Search](#)

Shipment Number 

Supplier 

Supplier Site 

Lance View of ASN

[Go](#) [Clear](#)

Shipment Number	Shipment Date	Expected Receipt Date	Freight Carrier	Invoice Number	Waybill/Airbill Number	Supplier Name	Supplier Site	Packing Slip	Processing Status	Cancellation Status
SHIP 100	11-Aug-2008 19:04:55	15-Aug-2008 19:04:45				ADM MILLING CO	CHARLOTTE 1		Pending	


[Export](#)


Shipping Schedule Summary


Simple Search

Schedule Number

Revision

Forecast/Release Type 

Schedule Horizon Start 

Schedule Horizon End 

SHIPMENT SCHEDULES

Each week Lance can publish Forecast to it's suppliers based on Lance Advanced Supply Chain Planning requirements. iSupplier Shipment Schedules give suppliers a high-level view of the near-term requirements for the items they supply to Lance.

Schedule Number	Revision	Creation Date	Forecast/Release Type	Schedule Horizon Start	Schedule Horizon End	Ship-To Organization	Status
No search conducted.							

VIEW SHIPMENT SCHEDULES

Enter search criteria, click 'Go'
 Click a Schedule Number. The schedule number lists a forecast of items Lance will need for future orders.
 Click on an Item to display a bucket pattern of when items are expected to be delivered.



Accessing the Planning Tab

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) **[Planning](#)** [Account](#) [Sourcing](#) [Admin](#)

Forecast

PLANNING

Similar to iSupplier Shipments Schedule, the Planning feature in iSupplier provides future data for Lance's business. Unlike Shipment Schedules, the Planning Forecast contains unconfirmed, anticipated needs.

Access the planning schedules to plan for Lance's anticipated requirements several months in advance.



Accessing the Account Tab

View Invoices | [View Payments](#)

[Home](#) >

Invoice Summary

[Export](#)

Simple Search

[Advanced Search](#)

Invoice Number	<input type="text" value="Invoice 1"/>	PO Number	<input type="text"/>
Payment Number	<input type="text"/>	Payment Status	<input type="text" value=""/>
Gross Amount From	<input type="text"/>	Invoice Date From	<input type="text"/>
Gross Amount To	<input type="text"/>	Invoice Date To	<input type="text"/>
Amount Due From	<input type="text"/>	Due Date From	<input type="text"/>
Amount Due To	<input type="text"/>	Due Date To	<input type="text"/>

The Invoice Summary page enables you to search for and view details of invoices for this supplier.

[Go](#) [Clear](#)

Invoice Number	Description	Invoice Date	PO Number	Currency	Gross Amount	Amount Due	Due Date	Status	Payment Number	Discount Date	Available Discount	Packing Slip	Attachments	Type
Invoice 1		08-Aug-2008	1004861-7	USD	49.16	49.16	07-Sep-2008	Approved						Standard

[Export](#)



View Invoices

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

[View Invoices](#) | [View Payments](#)

[Home](#) > [Invoice Summary](#) >

Associated POs

Invoice **Invoice 1**
Invoice Date **08-Aug-2008**
Currency **USD**
Gross Amount **49.16**
Amount Due **49.16**
Due Date **07-Sep-2008**
Payment
Discount Date
Available Discount

Selecting the invoice number you are brought into the record showing detailed information with links to the PO, Buyer, Supplier Site and Payment

PO Number	Currency	Total	Buyer	Supplier	Supplier Site
1004861-7	USD	2,458.00	Goel, Anurag	ADM MILLING CO	CHARLOTTE 1

[Export](#)

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)



View Payments

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) **[Account](#)** [Product](#) [Admin](#)

[View Invoices](#) | **[View Payments](#)**

[Account](#) [View Payments](#) >

Payment Detail

Payment Number **255240**
Payment Date **18-Aug-2008**
Future Pay Due Date
Currency **USD**
Amount **2,458.00**
Stopped At
Released At
Void Date
Bank Account Name **USA Disbursement**
Supplier Address **CHARLOTTE NC**
P O BOX 31155
City **CHARLOTTE**
State **NC**
Zip **282310000**
Country **US**

From the invoice you can link into the payment. This will give you all the information regarding the payment. You also have a link back to the invoices addressed by the payment

Invoice Number

[Invoice 1](#)

[Export](#)

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)



Accessing the Admin Tab

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

Profile Management

Supplier Details

[Address Book](#)

[Contact Directory](#)

[Business Classifications](#)

[Products and Services](#)

[Bank Accounts](#)

[User Accounts](#)

Supplier Details

Supplier Name **ADM MILLING CO**
Supplier Number **6356**
Taxpayer ID **37-0915437**
Tax Registration Number
DUNS Number

 **New to Supplier Profile Management ?**

Using the profile management features, you can manage key information about your company.

[Learn more ...](#)

Attachments

Search

Please enter your search criteria and select the "Go" button to see the result. Note that the search is case insensitive.

Name

[Show More Search Options](#)

File Name	Type	Description	Category	Last Updated By	Last Updated	Usage	Update	Delete
No results found.								

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)

The Admin tab allows you to view and update your company information. Initially you are taken into the supplier details screen. You have links to the Address Book, Contact Directory and additional information.



Linking to the Address Book

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

Profile Management

[Supplier Details](#)

[Address Book](#)

[Contact Directory](#)

[Business Classifications](#)

[Products and Services](#)

[Bank Accounts](#)

[User Accounts](#)

Address Book

Details of changes you make to your Address Book will be routed to a buyer for review. [Learn more...](#)

Add				
Address Name ▲	Address Details	Remove	Manage Bank Account Assignments	Edit
SITE02	12345 MAIN STREET CHARLESTON, SC, 29407 United States			

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)

Verify and update your companies Address Book information from the Address Book link.



Contact Directory

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

Profile Management

[Supplier Details](#)

[Address Book](#)

Contact Directory

[Business](#)

[Classifications](#)

[Products and
Services](#)

[Bank Accounts](#)

[User Accounts](#)

Contact Directory

Details of changes you make to your Contact Directory will be routed to a buyer for review. [Learn more...](#)

<input type="button" value="Add"/>					
Name ▲	Email	Phone	Remove	Manage Address Details	Edit
SITE02 CONTACT					

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)

The Contact Directory allows you to view and manage your personal information. You will need to keep this up to date so that Oracle Workflow messages go to the correct locations. This works off of the Email address.



User Accounts

ORACLE iSupplier Portal

[Home](#) [Logout](#) [Preferences](#) [Help](#)

[Home](#) [Orders](#) [Shipments](#) [Planning](#) [Account](#) [Product](#) [Admin](#)

Profile Management

[Supplier Details](#)

[Address Book](#)

[Contact Directory](#)

[Business
Classifications](#)

[Products and
Services](#)

[Bank Accounts](#)

[User Accounts](#)

User Accounts

The following people have active accounts and can access the portal on behalf of your company.

User Name	Email	First Name	Middle Name	Last Name	Phone Number	Job Title
CONTACT@ISUPPLIER02.COM	CONTACT@ISUPPLIER02.COM	SITE02		CONTACT	123-456-7890	

[Home](#) | [Orders](#) | [Shipments](#) | [Planning](#) | [Account](#) | [Product](#) | [Admin](#) | [Home](#) | [Logout](#) | [Preferences](#) | [Help](#)

Copyright (c) 2006, Oracle. All rights reserved.

[Privacy Statement](#)

The User Accounts link allows you to update and manage your employees that have access to the Lance iSupplier Portal



Questions?

Questions?

Thank You!